# Parental request for EHC needs assessment

**(Please Insert the address and contact details including email addresses of all people with parental responsibility)**

For the attention of Wakefield Special Educational Needs Assessment and Review Team (SENART)

SENARTAssessments@wakefield.gov.uk

**Date:**

Dear SENART,

**(Child or young person’s name), DoB (date of birth): Request for EHC needs assessment**

I am writing **(as the parent of the above child/on behalf of the above young person)** to request an assessment of their Education, Health and Social Care needs under section 36(1) of the Children and Families Act 2014.

**(Child/young person’s name)** currently attends **(name of school/college)**.

I understand that the test that the LA must apply in considering this request is contained in section 36(8) of the Children and Families Act 2014 and has two parts.

Part one of the test is that the child or young person has or may have special educational needs.

**(Child/young person’s name)** has already been identified as having special educational needs by **(name of school/college)**. They identified them as:

*List the SEN already identified by school/college and provide any supporting evidence – for example reports from school/college or professionals. You can also add any other needs that you think your child has which have not yet been identified by your school/college.*

***Or***

I feel that **(child/young person’s name)** has or may have special educational needs because:

*List the reasons why you feel your child has SEN and any evidence you have to support what you are saying – for example school reports, evidence of exclusions, and letters from any medical or other experts.*

Part two of the test is that it may be necessary for special educational provision to be made for the child/young person through the issuing of an EHC plan.

My reasons for believing that **(child/young person’s name)** may need an EHC plan are:

*List any reasons you have which show why you think that an EHC plan may be needed to support the child or young person in education or training. If you can, it would be helpful to provide evidence that the school may not be be able to provide the support the child or young person needs out of their own resources. Examples include a need for specialist teaching, individual support beyond what the school can provide, therapies from external specialists, or specialist equipment. Evidence could include reports from professionals or the school/college recommending particular support, and/or evidence that the child or young person is not making progress despite the school or college putting interventions in place.*

Professionals currently involved with my child are:

1.
2.
3.
4.
5.
6.
7.

I understand that you are required to reply to this request within six weeks.

Yours sincerely,

**(Your name)**

Please return this letter toSENARTAssessments@wakefield.gov.uk